

SUMMARY MINUTES

**CITY OF GLENDALE
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
GLENDALE MUNICIPAL OFFICE COMPLEX - ROOM B-3
5850 W. GLENDALE AVENUE
GLENDALE, ARIZONA
Thursday, September 15, 2016
6:00 p.m.**

MEMBERS PRESENT: Matthew Versluis, Chair
Dorlisa Dvorak, Vice Chair
Sharyn Nesbitt
Denise Flynn
Leslee Miele
Valentina Imig
Kevin Loera
Daniel Tapia
Belinda Allen
Emmanuel Allen

MEMBERS ABSENT: Karissa Ann Ramirez
Dennise Rogers
Mickie Nunez

STAFF PRESENT: Gilbert Lopez, Revitalization Administrator
Renee Ayres-Benavidez, Revitalization Grants Supervisor
Monica Schroeder, Administrative Specialist
Leticia Abarca, Community Action Program

- I. Call to Order and Introductions
Chair Versluis called the meeting to order at 6:04 p.m.
- II. Roll Call
Chair Versluis conducted Roll Call.
- III. Minutes
Committee-member Flynn motioned to approve the June 16, 2016 and the July 9, 2016 meeting minutes as written. Vice Chair Dvorak made the second. The motion passed 7 – 0. [Committee-members Imig, B. Allen and E. Allen were not yet present.]
- IV. Business from the Floor
None.
- V. Consolidated Annual Performance Evaluation and Report (CAPER)
[Committee-member Imig entered the meeting.]

Mr. Lopez distributed the draft FY2015-16 CAPER report, which is an annual performance and evaluation report regarding projects and activities completed during fiscal year 2015-2016, utilizing CDBG, HOME, and ESG funds.

VI. CDBG FY2016-2017 Grants Process Update

Mr. Lopez provided an update on the \$50,000 grant for Sands Park which was returned by the City of Glendale's Parks and Recreation Department. In April 2016, City Council approved re-allocation of the \$50,000 to the City's Community Revitalization and Housing Rehabilitation budget. An update was also provided on the latest funding issues affecting Faith House, which is a non-profit located in the City of Glendale.

VII. Community Action Program Update

Ms. Abarca provided the Committee with an update of department activities and accomplishments.

[Committee-members B. Allen and E. Allen entered the meeting.]

VIII. Committee-member Comments and Suggestions

Committee-members were given the opportunity to make comments or suggestions.

Discussion was held regarding the recent change of the Committee meeting start time from 6:30 p.m. to 6:00 p.m.

The Committee agreed unanimously that the October 20, 2016 meeting will be held at 6:30 p.m. per the CDAC bylaws, and to accommodate committee member's schedules.

IX. Adjournment

Vice Chair Dvorak motioned to adjourn the meeting at 6:40 p.m. Committee-member Imig made the second. The motion passed 10 – 0.

Respectfully Submitted,
Denise Kazmierczak